

Health and Safety Policy Statement

Sovereign Property Services Limited's objective is to ensure, so far as is reasonably practicable, the Health and Safety of all persons carrying out work activities on our behalf, or persons directly affected by our work activities.

Sovereign Property Services Limited therefore undertake to:

- Comply with The Health & Safety at work Act 1974 and any other relevant Acts, regulations or approved codes of practice.
- Provide and maintain safe workplaces for all our employees and other persons who may be directly affected.
- Provide a safe and healthy work environment together with the necessary welfare facilities.
- Make arrangements for the safe storage, handling and use of substances and articles used in our work activities.
- Endeavour to ensure that all persons employed by us are competent to carry out the specific work tasks, by providing all necessary information, instruction, training, supervision and management.
- Inform all persons we employ and others who may be directly affected, of the risks associated with those work activities and implement safe systems of work to minimise the likelihood of injury or harmful effects of health.
- Monitor our work activities to ensure that agreed safe systems of working are complied with and to instigate changes where necessary.
- Provide where appropriate Personal Protective Equipment and ensure that all operatives are aware of their obligations in respect of its use.
- Provide where appropriate, plant, tools and equipment which are safe, without undue risks to health.
- Encourage and promote a safety culture within our company to enable all persons employed by us to contribute positively to their own Health and Safety at work.
- Co-operate with all other duty holders in Health and Safety - clients, other employers, designers, planning supervisors, sub-contractors, employees and the enforcing authorities.
- Instigate procedures for the recording and reporting, where necessary, of accidents and ensure that all employees are aware of the disciplinary measures and penalties that will be invoked for any acts that endanger the Health and Safety of them or others, while at work.
- Bring this policy statement to the attention of all persons employed by us and make them aware that we require and need their assistance and feedback on Health & Safety and welfare issues.
- Review this document annually, as our Company changes and considering new legislation.

SIGNED: **DATE: 01st June 2017**
Mr Tony Dell – Managing Director